

OUR LADY OF FATIMA DOMINICAN CONVENT SCHOOL PRIVACY POLICY

This privacy policy sets out how Our Lady of Fatima Dominican Convent School uses and protects any information that you give or that is gathered when you use this website. Our Lady of Fatima Dominican Convent School is committed to ensuring that your privacy is protected.

HOW WE USE COOKIES

A cookie is a small file that asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

WHAT WE COLLECT

We collect and store some/all of the following information that is supplied by you when you book for an event or submit a query via our website:

Name, contact information including email address, name, the name of your daughter, her current grade and school

WHAT WE DO WITH THE INFORMATION WE GATHER

We require this information to understand your needs and to provide you with the information/assistance you require, and in particular for the following reasons:

- Internal record keeping.
- To contact you to confirm your booking/answer a query or keep in touch with you using the email address which you have provided.

HOW WE STORE YOUR INFORMATION

Our Lady of Fatima Dominican Convent School has various security measures in place to protect computer systems that comply with generally accepted information security practices and procedures including password controls, encryption processes and antivirus software. This is in addition to the physical security measures adopted by Our Lady of Fatima Dominican Convent School to ensure that it takes all appropriate, reasonable measures to prevent unauthorised or unlawful access to or processing of information.

LINKS TO OTHER WEBSITES

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

CONTROLLING YOUR PERSONAL INFORMATION

We will not sell, distribute or lease your personal information to third parties.

If you believe that any personal information is being unlawfully processed or stored, please email us at fatimacs@fatima.co.za as soon as possible.

Our Lady of Fatima Dominican Convent School may change this policy from time to time by updating this page. The onus is on you to check this page for updates. This policy was last updated on 10 August 2021.